DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION
JOB OPPORTUNITY
CONNECTICUT CAREERS TRAINEE (Target Class Research Analyst)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public, State Employees

Location: Office Climate Change Technology and Research, Bureau of Energy & Technology Policy
Ten Franklin Sq., New Britain

Job Posting No: **111692, 111694**

Type of Position: Full-time, Permanent

Annual Salary: Bachelor Degree: (AR15, Step 1(first year) $45,994 AR 15 Step 5 (second year) $52,629
Master Degree: AR 15, Step 2 (first year) $47,657; AR 15, Step 5 (second year) $52,629

Closing Date: July 31, 2015

Eligibility Requirement: Candidates on Reemployment/SEBAC lists will be given first consideration.

Description of Duties:
This posting is for two positions in the Office of Climate Change. One is focused on the Regional Greenhouse Gas Initiative, and the other is focused on transportation and alternatively fueled vehicles. The incumbent receives training to develop skills and knowledge in the field of planning, monitoring and evaluating various energy and climate change programs in order to qualify for advancement to the professional position of Research Analyst. Incumbent would perform a variety of increasingly difficult duties as skills are acquired during the course of the two-year training period including but not limited to:

- Planning and developing, and tracking new programs related to Connecticut's climate change programs including the Regional Greenhouse Gas Initiative, energy efficiency, renewable energy and transportation programs;
- Compiling, tracking and analyzing energy, environmental, and economic data for research and evaluation purposes;
- Monitoring, tracking and modifying existing plans and programs;
- Acting as a liaison with other divisions and units; agencies, boards; utility representatives and outside officials;
- Developing procedures and programs;
- Drafting regulations;
- Analyzing greenhouse gas emissions, energy, financial and other data;
- Developing and evaluating grant applications, requests for proposals;
- Conducting special studies and preparing reports.

Knowledge, Skills and Abilities:
- Knowledge, experience or coursework in climate change and/or energy related field preferred; (ie. Greenhouse gas emissions accounting protocols, Energy efficiency, electricity, natural gas, renewables, fuel oil, or utility policy);
- Ability to understand, evaluate and solve problems by exercising judgment and logic;
- Ability to read, interpret and understand written material including relevant state and federal laws and regulations;
- Knowledge of statistical analysis;
- Ability to interpret charts, graphs and tables;
- Learning and reasoning ability;
- Ability to use computer software;
- Knowledge of research methods and techniques;
- Interpersonal skills.

General Experience:

Bachelor or Master Degree in environmental economics, engineering planning, public administration or a closely related field.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit a cover letter, a resume, a (CT-HR-12 form) Application for Employment and current state employees must provide a copy of his/her last two performance appraisals to: **(Incomplete packages will not be considered)**

Department of Energy and Environmental Protection
Human Resources Division
79 Elm Street
Hartford, CT 06106-5127
Attn: Ana Natal
Telephone: (860) 424-3006
Fax: (860) 424-3896

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or **deep.accommodations@ct.gov**